

# EMPLOYMENT OPPORTUNITY

## SUSTAINABLE DEVELOPMENT



### POSITION: Park Attendant 2 (KA2) - (Various)

**Advertisement Number: 33799**

**Job Classification:** Park Attendant II (KA2)  
**Business Area/Branch:** Sustainable Development / Parks and Regional Services  
**Location:** North Whiteshell – Rennie/Seven Sisters, MB  
**Salary Range:** \$ 1,257.60 to \$1,408.80 bi-weekly  
**Additional Information:** Seasonal Department Position – (various weeks)  
**Closing Date:** April 3, 2018

Sustainable Development, Eastern Region, is seeking qualified individuals to fill Park Attendant 2 positions in the Seven Sisters and Rennie Districts of the North Whiteshell. An eligibility list may be created for similar positions in the North Whiteshell and will remain in effect for up to 12 months.

#### **Qualifications:**

##### Essential qualifications include:

- Experience accurately and efficiently collecting fees using various forms of currency, remitting revenue and being accountable for a cash float and related financial records and permits
- Experience dealing with the public.
- Ability to work independently and effectively with minimal supervision.
- Experience in grounds maintenance and janitorial duties.
- Basic computer skills and a working knowledge of Microsoft Office or equivalent software applications.
- Strong interpersonal skills with the ability to effectively handle stressful situations.
- Strong verbal communication skills.

##### Desired qualifications include:

- Experience working with electronic debit and credit card sale systems.

##### **Conditions of employment include the following:**

- Must be legally entitled to work in Canada.
- Must possess and maintain a valid Manitoba Class 5 Driver's License.
- Must be physically capable of performing all duties assigned to the position, including lifting weights up to 35 pounds and standing for prolonged periods.
- Must be willing and able to work all weekends, Statutory Holidays, and shift work.

#### **Duties:**

Under the supervision of the Park Attendant 3 (KA3) or designate, the Attendant is responsible for the day to day operation of a campground or other park facilities including the campground office, campsites as well as all facilities and structures located within the assigned park facility area. The Attendant is primarily responsible for minor maintenance and janitorial upkeep of park facilities within their specified work location, the accurate collection and remittance of revenue, operation of the Parks Reservation Service computerized system, and responding effectively to public complaints and enquiries within the North Whiteshell of the Whiteshell Provincial Park.

Please note that Sustainable Development cannot guarantee the availability of bunkhouse accommodations.

**Your cover letter, resume and/or application must clearly indicate how you meet the qualifications.**

Employment Equity is a factor in selection. Applicants are requested to indicate in their covering letter, resume and/or application if they are from any of the following groups: Aboriginal people, visible minorities and persons with a disability.

**We thank all that apply and advise that only those selected for further consideration will be contacted.**

#### **Applications must be submitted to:**

Sustainable Development  
North Whiteshell – Seven Sisters District  
P.O. Box 9  
Seven Sisters Falls, Manitoba R0E 1Y0  
Advertisement # 33799  
Attn: Greg Legall, District Park Supervisor  
Phone 348-4006, fax 348-4013  
Email: greg.legall@gov.mb.ca